

IDEAL EDUCATION SOCIETY

(Regd. No. E – 388)

Dr. Ansari Road, II Rabodi, Thane.

CONSTITUTION

(After amendments of 29.10.2006)

Sr. No.	Clause No.	Subject	
1	1	NAME & OFFICE	The name of the Society shall be the Ideal Education Society and it shall hereinafter be referred to as Society. The office of the Society shall be situated at the 2nd Rabodi, Dr. Ansari Road, Thane, or at such other places as may be decided by the Society.
2	2	OBJECT OF THE SOCIETY ARE	I. To provide establish, endow, maintain, control and manage Schools and other educational institutions such as Montessori and Kindergarten types, Primary, Secondary, Higher, Commercial, Technical, Industrial and cultural at Thane and elsewhere. II. To promote education and learning amongst all classes of people irrespective of their religion, cast reed and language. Special emphasis will, however, be given towards promotion of Islamic Traditions and healthy and unbiased growth of Urdu. III. To facilitate and spread education by starting affiliating establishing and maintaining Schools, Colleges and academics, for imparting education at all levels with a view to train up growing boys and girls as an ideal citizens of India. IV. To acquire by gift, purchases, exchange, lease or hire or otherwise howsoever, any lands, buildings, easements, rights of common play grounds, parks, auditoria and any property, moveable and immovable and or any estate or interests for the furtherance of all or any of the objects of the Society. V. To build, construct and maintain houses or other buildings and alter extend, improve, repair enlarge or modifying the same including any existing building and to provide and equip the same with light, water drainage, furniture, fitting, instruments and all other accessories for the use of which each building is to be put up or held. VI. To give issue, scholarships, free-ships, prizes and monetary assistance to students of the Society's Institutions to help them in their studies.
3	3	MEMBERSHIP	The Society consists of members, being persons or bodies of persons corporate or incorporate, connected with or interested in education. Member shall be : a) Trustees : Patrons : Every person who shall pay to the Society a subscription Rs. Ten Thousand Only shall be a patron. A patron shall be a member of the Society for his life.

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			<p>b) Life Members : Every person who shall pay to the Society a subscription of Rs. Five Thousand Only shall be a life member.</p> <p>c) Ordinary Members : Every persons who shall pay to the Society Annual subscription of Rs. Five Hundred Only will be an ordinary member for that year only. An ordinary membership is renewable every year.</p> <p>d) Honorary Members : Honorary Members are persons nominated by the Society by way of honour to membership of the Society who shall be exempt from the payment of any annual subscription.</p>
4	4	HOW TO ACQUIRE MEMBERSHIP	A person or bodies, of persons, corporate or incorporate, desirous of joining the Society shall apply in writing in a prescribed form addressed to the President of the Society. The Society shall be entitled to reject any application without assigning any reason for such rejection.
5	5	GENERAL COUNCIL	<p>1. The General Council shall consist of its Patron-in-Chief, Patron, Life Members, Ordinary Members and Trustees.</p> <p>a) A Trust Board consisting of 3 Trustees are hereby appointed.</p> <ol style="list-style-type: none"> 1. Mr. S.S. Sharma ----- Thane. 2. Mr. M. Hanif Bape ----- Thane(Expired on 30.10.14) 3. Mr. M. Q. Mulla ----- Thane. 4. Mr. Mohd. Ismail Nerekar...(New Trustee from 11.11.14) <p>b) The Trustees may choose their Chairman, and Secretary.</p> <p>c) The Trustee will continue in the office, unless he becomes insane, insolvent, committed to jail for criminal offence by a competent court. or has indulged or is indulging in activities harmful to the interest of the Society (CR No. 82 / 77). In such cases, the remaining Trustees should by 2/3 majority pass a resolution of expulsion of Trustees, which should be accepted by the Charity Commissioner. In case of vacancy either by death, resignation, or expulsion as stated above, the vacancy may be filled in by the remaining Trustees. In case of a tie over the appointment of the Trustees for the vacancy caused, the Charity Commissioner's decision will be final.</p> <p>d) The properties moveable and immovable will vest in the Trustees and in all financial matters, the decision of the majority of the Trustees will be final.</p> <p>e) There shall not be less than 3 Trustees and if the remaining Trustees do not fill in the vacancy to make a total number of three Trustees within 6 months from the last vacancy, the Charity Commissioner shall have the right to appoint the number of Trustees which will make up the total number of 3 Trustees after giving one month's notice to fill in the vacancy.</p> <p>f) The Bank Accounts including Term / Fixed deposit A/c shall be in the joint names of min. 3 office - bearers & shall be operated jointly by any 2 of them as approved by the Managing Committee.</p>

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			<p>g) The Trustees shall have the power to carry out the Aims and Objects of the Constitution.</p> <p>2. (a) The General Council shall elect at the Annual General Meeting, maxm. 15 members for maxm. 5 years as the Managing Committee. The 15 members so elected shall elect from among themselves, the following. President , Vice - Presidents (Maxm. 3) Secretary General, Treasurer, Joint Secretaries (Maxm. 2), Chairman Education Committee, Internal Auditor, and Committee Members (Maxm. 5).</p> <p>b) The Managing Council : The Managing Council shall consist of Members not exceeding 21, including office bearers and Trustees.</p> <p>(c) The Annual General Meeting shall be held as soon as the Auditors statements of accounts are ready for the year ending March, but not later than September end.</p> <p>d) 7 Members shall from the quorum for the Annual General Meeting.</p> <p>e) The following business shall be conducted at Annual General Meeting.</p> <ol style="list-style-type: none"> 1. To confirm the minutes of the last Annual General Meeting and of the last Special General Meeting if held during the year. 2. To receive and adopt the Annual Report and the Audit statement of accounts presented by the council. 3. To propose alternation of Rules (if any) provided if the same has been approved by the Managing Council and due notice given. 4. To elect Auditors and Accountants. 5. To sanction budget for the forth-coming year. 6. To consider and approve if deemed fit or reject any proposal brought before it. 7. To consider any motion, notice whereof is given to the General Secretary by members seven days before the date of the meeting. 8. To transact any other business as may be allowed by the Chairman. 9. The General Council shall have no power to affect the rights and powers of the Trustees. They can only recommend to the Trustee Board to consider any motion relating to the Trust and the Trust Property.
6	6		<p>If the meeting is adjourned for want of quorum, the Chairman shall fix a day and time for the adjourned meeting not later than a fortnight from the date of Meeting at which meeting no quorum shall be necessary.</p>
7	7	SPECIAL GENERAL MEETING	<p>A Special General Meeting shall be called by the General Secretary in consultation with the President following upon a resolution of the Managing Council or requisition in writing from at least 15 members which resolution or requisition shall specify the object of the Meeting. The meeting shall be held within one month from the date of the receipt of the requisition and at least 7</p>

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			<p>days notice of such meeting alongwith the object thereof shall be given to the member.</p> <p>a) At such Special General Meeting or any adjournment thereof, no Member shall be at liberty to discuss any subject other than that for which such a meeting in called.</p> <p>b) At such Special General Meeting 15 members shall from a quorum and for any adjourned Meeting thereof 7 Members shall form a quorum. If the Meeting is adjourned for want of quorum the Chairman shall fix a day and announce the time for the adjourned Meeting in the same Meeting. Notice for such a meeting may be given to absent members only.</p>
8	8	ATTEN - DANCE	<p style="text-align: center;">PROCEEDINGS AT GENERAL MEETING</p> <p>Attendance at General Meeting shall be open to Trustees. Patrons in Chief Patrons, life members and ordinary members.</p>
9	9	VOTING	The voting shall be by ballot or raise of hands by the decision of the majority body.
10	10		Except the matter relating to Trustees and Trust Board, the General Council shall have the power to adjourn the Meeting to another day fixed by the Chairman of the meeting.
11	11		Any question decided at a General Meeting shall not be reopened at any subsequent meeting until after the expiration of six months.
12	12	INTERPR- ETATION OF RULES	At any General Meeting the General Council shall have the right by the majority to interpret the rules and regulations of the institution and their decision shall be final, except in matters relating to Trustees and the Trust Board, where the decision of the Trustees shall be final.
13	13	TENURE OF OFFICE	Office Bearers and Members of the Managing Council (Except Trustees) as provided will hold office for Maximum Period of 5 Years from the date of election.
14	14	PRESI - DENT	The President or in his absence the Vice-President or in the absence of the above any member present and elected by the meeting shall preside at any General Meeting and shall have a casting vote, in additional to his own vote in case of the equality of votes on any question.
15	15		At each Meeting of the Managing Council the President or in his absence Vice President shall act as, a Chairman for the meeting who shall be elected from the members present. The Chairman's decision upon all points of order shall be final.
16	16	SECRETARY GENERAL	Secretary General :- The Secretary General (CR No. 82 / 77) shall convene, attend and take, submit for confirmation and keep in a Minute Book the minutes of all the meetings of the Institution and of the Managing Council unless otherwise directed by the Managing Council as far as the Council are concerned and conduct the correspondence of the Institution. He shall act on all the occasions under the direction of the Trustees Managing Council except the meeting of the Trustees which will be managed by themselves.

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17	17	JOINT SECRETARY - TARY	Joint Secretary :- The Joint Secretary (CR No. 82 / 77) shall help the Secretary General in preparing Accounts, Reports of Management of the School, Boarding etc.
18	18	HON. TREASURER - RER	<p>The Hon. Treasurer shall be responsible for all the monies received by the institution from whatever sources derived and shall issue receipt for the same on the official form. He may however, authorise any staff member to attend to these matters, after obtaining approval of the Trustee and Managing Council. He shall however, supervise and check the same from time to time.</p> <p>a) He shall pay all the approved liabilities of the Institution as directed by the General Council of Managing Council as the funds of the institution will permit.</p> <p>b) All amount received will be deposited in the Bank Account of the Institution on the next working day and as far as possible the amount should not be used for expenses. If in any exceptional circumstances the same is used for expenses, it should be approved by the Trustees and Managing Council.</p> <p>c) All expenses should be met by withdrawing from the Bank in the form of Imprest cash which should be supported by an estimate prepared by the General Secretary in his absence by the President, subject to prior approval of any of the Trustee.</p> <p>d) The maximum petty cash for sundry expenses in the estimate of sundry expenses prepared by the Secretary, should not ordinarily exceed Rs. 100 /-</p> <p>e) The balance of imprest cash on the last day of the month shall be deposited in the Bank Account on the next working day.</p> <p>f) The Hon. Treasurer may depute the Secretary General to check all receipts and disbursement made and submit the monthly statement of accounts to the Council subject to prior approval of the Trustee.</p> <p>g) All the accounts shall be under the control of the Treasurer under the supervision of the Trustees, and the Treasurer shall be wholly responsible for the accounts.</p> <p>h) The Hon. Treasurer shall submit at the end of each year a complete statement of accounts to the Trustees and General Council and a copy of the same, after such approval shall from a part of the Annual Report.</p> <p>i) The Secretary General shall submit the Budget for the forthcoming year subject to prior approval of the Trustees.</p>
19	19	MANAGING COMMITTEE - EE	<p>There shall be a Managing Committee shall manage and govern the affairs of the Society.</p> <p>a) The Management of the affairs of the Society vests in the Trustees, General Council, Managing Committee and Office Bearers of the Society while its finance funds and properties shall vest in the Trustees.</p>

20	20		The Council shall consist of the Trustees, President, Vice-Presidents, Secretary General and Joint Secretary, Hon. Treasurer and Members <u>not exceeding 15</u> to be elected at the Annual General Meeting every 5 year , except the Trustees who shall not be elected, but shall hold the office as provided in para 5 (c).
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			<ul style="list-style-type: none"> a) The quorum necessary for the transaction of the business of the Committee shall be not less than 8. No quorum is necessary at the adjourned meeting. b) Every question except relating to Trustees, Trust Board, Finances, Funds and properties at a meeting shall except as herein otherwise provided be determined by a majority of the votes of the members present and every member having the right of one vote only. In case of equality of votes, the Chairman of the meeting shall have a second casting vote. c) Any member of the Council except the Trustees, shall cease to be a member thereof, if he absents himself from three (CR No. 82 / 77) consecutive meeting without leave of absence from the Council duly obtained or fails to pay his membership fees for six months. But such members can become member of the Managing Council by special permission of the Managing Council provided all the part of previous arrears are paid. d) The Managing Council may accept not more than 7 members if necessary, subject to clause No. 20.
21	21	DUTIES OF THE MANAGING COMMITTEE	<ul style="list-style-type: none"> a) The Council shall meet as far as possible once in two months and three clear days notice in writing of such meetings shall be given to the Member at the Registered address of the Member. b) An urgent meeting of the Managing Council may be called by the President on his own initiative or on receipt of a written requisition from any 10 Members of the Committee. A written notice of at least 24 hours shall be given to all the Members of the Committee.

22	22	POWER OF THE COMMITTEE	<p>a) To carry out the objects of the institute specified in Rule 2 and to make or repeal or amend and maintain and publish all necessary standing orders, regulations and bylaws not inconsistent with these rules. Such standing orders regulations and by laws shall remain in force until they are altered or repealed by the Trustees, Managing Council or General Council.</p> <p>b) To consider the applications and resignations.</p> <p>c) To sanction the budget, subject to prior approval of the Trustees.</p> <p>d) To delegate any of the duties to sub-committee members which may be authorised to accept members of any other organisation if necessary. Any committee so formed shall in the performance of the duties so delegated confirm and adhere to these regulations and other directions that may be imposed on it by the Trustees and Managing Council.</p> <p>e) The Trustees, the General Council and Managing Council shall not Take part in any Political activities but the members have the liberty to join in any Political Party in their personal individual capacity. All National Functions may be held by the Society.</p> <p>f) The Trustees are the sole authority for the interpretations of the Bylaws, standing orders and regulations made there under.</p>
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			<p>g) The decision of the Trustees on any question on interpretation shall be final and binding on the Members.</p> <p>h) The Trustees, Managing Council shall be responsible for conducting governing maintenance etc. for the general welfare of the Society.</p> <p>i) All powers and duties not specifically vested in the Trustees, Managing Council or Office bearers shall vest in the General Council.</p> <p>j) The Office bearers elected at the Annual General Meeting shall take up the charges of their offices in the first meeting of the Managing Council after the election.</p> <p>k) The first meeting of the Managing Council after the Annual General Meeting shall be called by the President of the Society in which the retiring office bearers shall hand-over the charge to the newly elected Office bearers.</p>
23	23	FINANCE	<p>In all matters concerning the Finance of the Society the Trustees decision will be final. Managing Committee however is empowered to use the funds for carrying out the aims and objects of the Society as per constitution.</p> <p>a) The funds of the Society shall be under the control of the Trustees which shall have the power to spend such sum or sums of money as they may deem proper for carrying out the aims and objects of the institution.</p> <p>b) All cheques shall be signed by any two authorised signatories as approved by the Managing Committee.</p> <p>c) Endorsement may be made by any of the two Trustees, approved by the Trustee Board and Office bearers of the Society pursuant to clause 5(f) (CR No. 82 / 77).</p>

			<p>d) All the moveable and immovable properties of the Society shall be considered as its own.</p> <p>e) No individual shall have claim to the finances or the properties of the Society but the properties of the Society shall be in the joint names of the Trustees.</p> <p>f) The Donations, fees, grants, rents etc. etc.. And such sums realised from the properties of the Society shall be deemed finances of the Society.</p> <p>g) If the Society is closed due to finance or some other reasons, the moveable and immovable property shall not be sold but may be offered to other Society having similar objects and aims as the Society.</p>
24	24	OFFICIAL YEAR	The official year of the Society shall be from 1 st April to 31st March.
25	25	ARREARS	If the monthly subscription remains unpaid for more than six months the Council may at its discretion strike off the name of the defaulting member from the list of members. No member whose subscription is in arrears shall be allowed to vote at any meeting or be elected to the Council.
26	26	RESIG - NATION	Any member desiring to resign membership shall give written intimation thereof to the General Secretary and the Council shall accept the resignation

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27	27	EXPUL - TION	.Provided no amount is due then by the member of the Society. If any member excluding the Trustees shall refuse or neglect to comply with any provision of the Rules or the By-laws made thereunder or shall be guilty of conduct such as the Council considers likely to endanger the harmony or affect the character or stability or interest of the Society such member shall be liable for expulsion by resolution of the Committee provided that no less than two third of the members present shall have voted for the same. Also provided that at least seven days before the meeting at which such a resolution is passed, he was given an opportunity either orally or in writing to submit any explanation or defence he may think fit. The Managing Council shall give or post to him a letter containing the notification of the said resolution. On the passing of such resolution the member shall have no claims against the Managing Council or the Society.
28	28	SUSPE - NSION	The Managing Council shall have the power to suspend any member, excluding the Trustees, who is guilty of the misbehaving or willful and persistent of misbehaving or willful and persistent infringement of the Rules Bylaws of the Society.
29	29	RULES & BYE - LAWS OF THE SUB - COMMITTEE	<p>1) Education Committee: The education committee shall consist of total 7 members as under ; Chairman Education Committee, Secretary General and 2 Representatives from among the Managing Committee (all four Management Representatives) and the Principal / Head Master and 1 representative each from Teachers and Non - Teaching Staff.</p> <p>a) The Education Committee shall elect its own Chairman.</p> <p>b) Principal / Head Master shall convene meetings and preparing the minutes etc.</p>

			<p>c) It shall hold its meeting at least Once in two months.</p> <p>d) One-third members shall form a quorum but no quorum shall be necessary for an adjourned meeting. The notice of such meeting is necessary.</p> <p>e) The Education Committee shall in consultation with the Managing Committee shall appoint Teachers / Staff for the Schools / Jr. College etc.</p> <p>f) 3 days notice shall be necessary for an ordinary meeting of the Academic Committee but an emergency meeting can be convened by a day's notice.</p> <p>g) The Education Committee shall inspect and look into the working of the School students, payment of fees, book stationery etc. results of the boys/ girls and sports.</p> <p>h) The Education Committee shall have the power to take disciplinary action against students, found guilty of misconduct and misbehavior. Immoral and misbehavior students against whom action is taken may appeal to the Trustees, Managing Committee within a month for consideration. The Education Committee with the approval of the Trustees and Managing Committee shall make arrangement for holding all the literary and cultural programmes falling within the purview of its aims and objects.</p>
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Sr. No.	Clause No.	Subject	
			i) The scale of pay for the Head Master, Assistants and Peons shall be fixed by the Education Committee subject to the approval of Trustees.
		LIABILITY OF THE MANAGING COMMITTEE MEMBERS	This Constitution and the rules and regulations can be added to or repealed only when such amendments or alterations additions or repeals are agreed to by two third of the members present either at an Annual or Special General Meeting of the Society, provided notice of such alternations, additions or repeals is given to the President or the Secretary General at least 8 days before the General Meeting except in matters relating to Trustees, Trust Board, Finance and properties of Trust. The Trustees and Managing Committee shall have the right to frame Bye- laws in order to supplement and effectively put into operation the Constitution and the Rules and Regulations without violating their spirit.

For IDEAL EDUCATION SOCIETY

**(M. I. Nerekar)
Secretary General**